



# Salary Certificate

Private and Confidential



The information received will be treated as confidential and only for use by AIB and its subsidiaries. Please complete in BLOCK CAPITALS and use black pen to complete. On completion, please give this Certificate to your employee who should then include it with their Loan application.

Name of Employee

PPS

Job Description

Name of Company/Organisation

Business Registered Address

Location/Address of Employment

Does the employee's current role allow for remote working? Yes  No

Date Employment Commenced  Day  /  Month  /  Year

Is Employment Permanent  Contract

If Contract, term of contract  Expiry Date  Day  /  Month  /  Year

Is Employment Full Time  Part Time

Currently on Probation Yes  No  Date Probation Ends  Day  /  Month  /  Year

Currency of Salary EUR  GBP  USD  Other (please specify)

	Current Year	Previous Year	2 Years Ago	3 Years Ago	Guaranteed	
Annual Basic Salary					Yes	No
Car Allowance					Yes	No
Shift Allowance					Yes	No
Overtime					Yes	No
Bonus					Yes	No
Commission					Yes	No
Other (please specify)					Yes	No

\*If the income is performance related, made up of any non-basic (e.g. shift/overtime etc.) or contract income, we require 3 years most recent statement of earnings from the employee e.g. Employment Detail Summary.

Payment Frequency

Is Employee Subject to Salary Scale? Yes  No  If Yes Please State Maximum €

Is Employment Pensionable? Yes  No  Monthly Pension/Levy Deduction €

**Company Stamp**

If company stamp is not available please provide a short letter on official company headed paper confirming no company stamp available and salary cert details are correct. Both letter and salary cert should be signed by the same individual.

**Signature**

**BLOCK CAPITALS**

**Phone Number**

**Extension**

**Position Held**

**Date Signed**  Day  /  Month  /  Year

I certify that the above information is correct.

AIB Mortgage Bank u.c. is regulated by the Central Bank of Ireland. Allied Irish Banks, p.l.c. is regulated by the Central Bank of Ireland. AIB Mortgage Bank u.c. is a wholly owned subsidiary of Allied Irish Banks, p.l.c. Allied Irish Banks, p.l.c. is an authorised agent and servicer of AIB Mortgage Bank u.c. in relation to origination and servicing of mortgage loans and mortgages.